ADMISSION PACKET

ASSOCIATE OF APPLIED SCIENCE
IN
NURSING

2021

Disclaimer – The content and requirements of this admission packet may be altered at any time at the discretion of the College. This packet was checked for accuracy at the time of printing but should not be considered a contract between the College and the student.

Please return completed application by deadline date **October 1st** to the division of Nursing and Allied Health, Attn: Kim Calvert

Mail: P.O. Box 100, Mayhew, MS 39753
Email: alliedhealth@eastms.edu
Drop off: EMCC, GT-Mayhew campus, Douglas building, room 128

East Mississippi Community College is committed to assuring that the College and its programs are free from discrimination and harassment based upon race, color, ethnicity, sex, pregnancy, religion, national origin, disability, age, sexual orientation, gender identity, genetic information, status as a U.S. veteran, or any other status protected by state or federal law.

Compliance Contacts Statement

The following offices have been designated to handle inquiries regarding the non-discrimination policies:

Office of the District Director of Human Resources, Payroll and EEOC/OCR
1512 Kemper Street
Scooba, Mississippi 39358
662.476.5274

Office of the Dean of Students & District Director of Recruitment
District Disability Services Coordinator
8731 South Frontage Road
Mayhew, MS 39753
662.243.1979

Office of the Executive Vice President
Title IX Coordinator
8731 South Frontage Road
Mayhew, MS 39753
662.243.1900

NURSING-ASSOCIATE OF APPLIED SCIENCE DEGREE
GENERIC TRACK

Welcome to East Mississippi Community College. Thank you for your interest in our program. East Mississippi Community College (EMCC) is accredited by the Southern Association of Colleges and Schools Commission on Colleges to award certificates and the associate degree. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia, 30033-4097 or call (404) 679-4500 for questions about the accreditation of EMCC. The Commission is only to be contacted if there is *evidence* that appears to support an institution's significant non-compliance with a requirement or standard. All normal inquiries about the institution, such as admission requirements, financial aid, educational programs, and other college related information should be addressed directly to the College and NOT to the office of the Commission on Colleges.

The purpose of the program is to prepare men and women for the role of the registered nurse, competent to function as a professional and valuable member of the health care team in providing care for individuals, families, and communities. This program is accredited by the Mississippi Board of Trustees of State Institutions of Higher Learning (IHL). IHL contact information: Address, 3825 Ridgewood Road Jackson, MS 39211: telephone, (601) 432-6198, fax, (601) 432-6972. Website, http://www.ihl.state.ms.us. This nursing education unit is accredited by the Accreditation Commission for Education in Nursing (ACEN). Information about the Accreditation of EMCC's Associate Degree Nursing program with ACEN can be obtained from their website http://www.acenursing.org/, by emailing Marsal P. Stoll, EdD, Chief Executive Officer of ACEN at mstoll@acenursing.org or by writing to Accreditation Commission for Education in Nursing, 3343 Peachtree Road NE, Suite 850, Atlanta, GA 30326.

Graduates of the program receive the Associate of Applied Science in Nursing Degree which meets the educational requirement needed to apply for the National Council of State Boards of Nursing licensure examination for the Registered Nurse (NCLEX-RN®). Successful completion of the nursing program does not guarantee eligibility to sit for the NCLEX-RN® or application for licensure. The Board of Nursing will conduct a criminal background check on each student (at the student's expense) prior to graduation and may, at its discretion, deny any application to sit for exam or application for licensure due to, but not limited to, conviction of a felony, commission of fraud or deceit in the application process or addiction to alcohol or other drugs. Please see the National Council of State Boards of Nursing website, www.ncsbn.org, for more information.

APPLICATION PROCESS

To be considered for the ADN program, applicants must complete all testing, meet the minimum requirements, and submit all required paperwork by October 1 each year for spring admission. Incomplete admission packets will not be considered for admission. **All pre-requisites must be completed with the required grade prior to the October 1 deadline.** The applicant is responsible for ensuring that all required documents are received, correct, and complete.

Please note: Meeting all admission requirements does not guarantee acceptance into the ADN program. Admission is competitive and enrollment is limited. The number of applicants accepted is limited due to the nature of the program.

Students are not chosen with regard to race, color, ethnicity, sex, pregnancy, religion, national origin, disability, age, sexual orientation, gender identity, genetic information, status as a U.S. veteran, or any other status protected by state or federal law. All students are admitted provisionally, pending completion of admission packet and a clear criminal background check.

1. Go to http://www.eastms.edu/ and select the "Apply Now!" link to submit an online application for admission to East Mississippi Community College.
2. Acceptance to East Mississippi Community College does not guarantee acceptance to the ADN program. Letters of pending acceptance will come from the Director of Nursing and Allied Health.
3. Submit a completed School of Nursing Application to the Allied Health Administrative Assistant.
4. Submit an official high school transcript from an accredited high school showing date of graduation and principal's signature
   OR
   Submit an official GED transcript with satisfactory scores.
5. Submit transcripts from **all colleges** previously attended. The transcript must go to the registrar's office. Transcripts cannot be stamped "issued to student". Transfer credit is not given for nursing classes taken at other institutions.
6. Any applicant who has ever attended another nursing program must have a letter of good standing from their former nursing school director sent directly to the EMCC Director of Nursing and Allied Health. A letter of good standing indicates that the student is eligible for immediate readmission into the former nursing program. Applicants without letters of good standing from previous nursing schools will not be considered for this program. Applicants who have been unsuccessful more than once in any nursing school will not be eligible for admission into the Associate Degree Nursing program at EMCC for a period of five years from last attendance in a nursing program.
7. Applicant must have:
   a. A minimum composite score of 18 on the ACT.
   b. A grade of "C" or higher in College Algebra, and Anatomy and Physiology I&II-prerequisite science classes must have been completed within the last 5 years.
   c. Cumulative GPA of 2.5 or higher on a 4.0 scale for all previous college work attempted.

SELECTION CRITERIA

1. If the prospective student fails to complete the application process, fails to register, or is not accepted into the program, the application process must be repeated for consideration for the next class as a wait list is not maintained.
2. Selection of applicants is made by using a point system. (The applicant scoring sheet is included in this packet for informational purposes only.) Applicants are ranked numerically and the top students are admitted pending completion of admission paperwork. The remaining applicants will be placed on the alternate list in rank order.
3. If one of the students offered pending admission does not accept, the alternate applicants, in rank order, will be offered pending admission. All students selected are considered pending admission until all required paperwork is turned in and a "clear" criminal background check is received.
4. All applicants meeting the requirements for the program will be sent a letter stating they are either pending admission, not accepted, or on the alternate list.

ADMITTED APPLICANTS

1. Applicants pending admission will receive a packet including a health form, immunizations and CPR information. The health forms must be dated no earlier than 45 days before the first day of class.
2. Pursuant to Section 37-29-232 of the Mississippi Code of 1972, Annotated, and Section 43-11-13 of the Mississippi Code of 1972, Annotated, nursing and allied health students must submit to a fingerprint background check prior to any clinical activity in a licensed healthcare facility. Each student pending admission must receive a "clear" criminal background check in order to be fully admitted to the program. Payment for the background check is the responsibility of the student. In addition to the disqualifiers listed in section 43-31-13, (felony possession of or sale of drugs, murder, manslaughter, armed robbery, rape, sexual battery, any sex offense listed in Section 45-33-23(f), child abuse, arson, grand larceny, burglary, gratification of lust, aggravated assault, or felonious abuse and/or battery of a vulnerable adult, or that any such conviction or plea was reversed on appeal or a pardon was granted for the conviction or plea.) A healthcare facility has the right to deny any student access to their facility for clinical purposes that they feel is unsuitable for employment or for the clinical setting. If a student is barred from **any clinical agency for any reason** they will not be eligible to enter or continue in the program.

ASSOCIATE DEGREE READMISSION POLICY

Students must maintain at least an 80 in each nursing course. If a final grade below 80 is received in any nursing class the student will be withdrawn from the program. Any student leaving the nursing program before their anticipated graduation date must follow one of the policies below:

1. **If the student leaves the program before successfully completing the first semester he/she must:**
   Follow the guidelines in the current admission packet to reapply to the program. No more than 10% of the total admission will be composed of readmission students.

2. If a student successfully completes a semester and then withdraws or is unsuccessful in a subsequent semester, the following is required for readmission:

    - Request readmission in writing to the Director of Nursing and Allied Health. Requests for readmission must be received within one month of leaving the program. The following information must be included in the letter:
    - Reasons why the student was unsuccessful
    - How circumstances leading to failure or withdrawal have changed
    - A detailed plan outlining how the student plans to be successful if readmitted into the nursing program. The plan must be signed and will become a contract that the student will follow throughout the rest of the nursing program. If at any time the student fails to follow their plan of academic readiness, they may be dismissed from the nursing program. No student will be readmitted without a detailed plan of academic readiness.
    - Current contact information including: address, phone number, email address
    - Which semester the student wishes to be readmitted
    - Students desiring readmission must be able to document mastery of previously learned materials. Students seeking readmission must adhere to the EMCC ATI testing plan. An advisor will meet with the student to assign which tests or modules must be completed by the student. The student must perform at or above a Level II in order to be considered for admission.
    - The student will be required to demonstrate mastery of clinical skills before being allowed to perform skills in the clinical setting. Students will be asked to perform one of any of the previously learned skills at a satisfactory level within one attempt. Students must also take a calculations exam and score a 90% or greater on the first attempt.
    - No more than 10% of the total admission will be composed of readmission students.

3. The student will be given credit for any semester satisfactorily completed within the previous twelve (12) months, and will only be required to repeat any nursing course they were unsuccessful in or withdrawn from. The student must complete the remainder of the program during this admission.
4. Although readmission depends on openings in the class every consideration and opportunity will be given to help students reach their goal of completing the nursing program. If there are more applicants than space, applicants will be ranked using the applicant scoring sheet included in this packet. The highest ranked applicant will be offered admission first. If there is a tie, the applicant with the highest GPA will be offered admission first. If there is still a tie, the applicant with the higher ACT score will be offered admission first.
5. Any student readmitted into the program will follow policies in the handbook in use during his/her readmission. Please be aware that EMCC requires a 2.0 GPA in order to graduate in any of the Associate Degree Programs. This qualification MUST be met prior to graduating from the nursing program. All students selected for readmission are considered pending admission until all required paperwork is turned in and a "clear" criminal background check is received.
6. All students meeting the requirements for readmission will be sent a letter stating they are pending admission, or were not accepted.

COSTS:

Tuition, Registration, and Course Fees vary and are subject to change. Go to www.eastms.edu to review tuition and fees.

Textbooks are approximately $500.00 for the year. (All textbooks are purchased in first semester and used for 2-year period.)

Estimated Program Cost not including tuition:

Parking decal	$15.00
Picture ID replacement	$5.00
Pre Entrance Physical*	$200.00 (without insurance)
Hepatitis B Series*	$240.00 (without insurance)
TB Class	$40.00
Lamp	$37.00
Pin	$35.00
Composite Picture	$10.00
Random Drug Screens	$40.00 each time
Pearson Vue NCLEX fee is	$200.00
MSBON fingerprinting	$75.00
Transcript Request	$5.00
MSBON	$100.00
Student Documentation Services	$35.00

Optional Cost:

Hotel for Convention (optional)	$60.00 (4 to a room)
MASN Convention (optional)	$75.00
Nursing organization Dues (2year period)	$66.00
Nursing organization Dues (1year period)	$33.00
ACLS	$100.00
PALS	$100.00

UNIFORM COSTS:

Ladies:

Pants Suit (2 required)	$60.00ea
Dress (if desired)	$40.00ea
Lab Coat	$30.00ea
Gray Lab Scrub Suits	$38.00ea

Men:

Pants and Top (2 required)	$60.00ea
Lab Coat	$30.00ea
Gray Lab Scrub Suits	$38.00ea

SUPPLIES:

Shoes	$40.00-70.00
Pen Light	$4.00
Stethoscope	$20-30.00
Scissors	$7.00
Badge Holder	$6.00
Watch with Sec Hand	$35.00
Blood pressure cuff	$25.00

East Mississippi Community College

Associate Degree Nursing – Generic Track

PROGRAM OF STUDY

The Associate of Applied Science degree is a 62 hour program. The program consists of 26 hours of general academic classes and 36 hours of nursing classes. The program is designed to be completed within 2 years of entrance into the first nursing class. All students must take nursing classes in sequential order.

PRE-REQUISITES:

BIO 2514—ANATOMY AND PHYSIOLOGY I	4 HOURS
BIO 2524—ANATOMY AND PHYSIOLOGY II	4 HOURS
MAT 1313—COLLEGE ALGEBRA	3 HOURS
TOTAL PRE-REQUISITE HOURS	11 HOURS

FRESHMAN		SOPHOMORE	
FIRST SEMESTER	HOURS	FIRST SEMESTER	HOURS
NUR 1119 NURSING I	9	NUR 2219 NURSING III	9
ENG 1113 ENGLISH COMP I	3	SOC 2113 INTRO TO SOCIOLOGY	3
PSY 1513 GENERAL PSYCHOLOGY	3	SPT 1113 PUBLIC SPEAKING I	3
TOTAL: 15 HOURS		TOTAL: 15 HOURS	
SECOND SEMESTER	HOURS	SECOND SEMESTER	HOURS
NUR 1219 NURSING II	9	NUR 2229 NURSING IV	9
		FINE ARTS ELECTIVE	3
TOTAL: 9 HOURS		TOTAL: 12 HOURS	
TOTAL HOURS 62			

This applicant scoring sheet is for informational purposes only. Do not fill it out.

ADN Generic Track

Applicant Score Sheet

Applicant _____ Total Score _____

ITEM 1	SCORE	POINTS
ACT (Composite)	18-20	1
	21-23	2
	24-26	3
	27-29	4
	30 or >	5
	POINTS EARNED →	_____

ITEM 2	SCORE	POINTS
*GPA- cumulative	2.5-2.99	2
	3.0-3.49	3
	3.50-4.0	4
	POINTS EARNED →	_____

ITEM 3	GRADE	POINTS
Anatomy and Physiology I	C	3
	B	4
	A	5
Anatomy and Physiology II	C	3
	B	4
	A	5

College Algebra	C	3
	B	4
	A	5
	POINTS EARNED →	_____

EXTRA ITEMS	POINTS
Medical Technology *(Must have completed 2 years of Medical Technology with a Letter of Recommendation from instructor)*	½ (one half)
CNA with recent work experience (proof of CNA certification With letter of Recommendation from employer)	½ (one half)
Associates of Arts or Associates of Applied Science (transcript)	1 (one)
Licensed Practical Nurse	1 (one)
Bachelor's degree or higher in another field (transcript)	1.5 (one)
POINTS EARNED	_____
TOTAL POINTS EARNED	_____

THE APPLICATION PROCESS CHECKLIST

☐ STEP 1

Go to http://www.eastms.edu/ and select the "Apply Now!" link to submit an online application for admission to East Mississippi Community College. Acceptance to East Mississippi Community College does not guarantee acceptance to the Associate Degree Nursing program. Letters of pending acceptance will come from the Director of Nursing and Allied Health.

☐ STEP 2

Fill out an application for the School of Nursing (included in this packet). This application should be returned to the Allied Health Administrative Assistant.

☐ STEP 3

Request transcripts be sent to EMCC from all other educational institutions you have attended- this includes high school. (Transfer Request Form included in this packet). Make sure you request transcripts from all schools attended.

☐ STEP 4

Make sure your ACT scores (minimum composite score 18) are on file in the admissions office or schedule and take your ACT before the deadline.

☐ STEP 5

After the deadline you will be notified if you have been selected for pending admission. If you accept a slot in the program, you will be sent an information packet to complete. EMCC does not keep a wait list for admission. If you are not chosen for the program, you will have to reapply the next time a class starts. It is your responsibility to be sure that all of your paperwork is on file prior to the deadline. Remember, just because you request a document to be sent to EMCC does not mean that it was actually sent or received.

Official Transcript Request Form

Please send an official copy of my transcript to the address checked below.

If you plan to attend the Scooba Campus, Meridian Navy Base Extension, or Macon Extension use this address:

☐ East Mississippi Community College ● Office of Admissions ● P.O. Box 158 ● Scooba, MS 39358
662-476-8442

If you plan to attend the Golden Triangle Campus or Columbus Air Base Extension use this address:

☐ East Mississippi Community College ● Office of Admissions ● P.O. Box 100 ● Mayhew, MS 39753
662-243-1900

_____ _____
Last School/College Attended Date of Attendance or Graduation

Name_____
(Please use name you were enrolled under)

Student's Current Address_____
(Number or Street) (City) (State) (Zip)

Student's Email Address_____

Date of Birth _____ Social Security Number ___ ___ ___ - ___ ___ - ___ ___ ___ ___

Signature _____ Date _____

Please send transcript: ☐ Immediately ☐ After grades are posted ☐ After graduation

Note: On high school transcript, please show date of graduation, ACT/ SAT scores, and principal's signature.

****

Do Not Mail This Form Back To EMCC. Complete It And Mail To Last School Attended. Make Sure You Send The Appropriate Transcript Fee With This Request. Athletes Must Provide Transcripts from All Colleges Previously Attended.

Admission Packet

For Nursing and Allied Health use only.
Received by: _____
Date received: _____

SCHOOL OF NURSING APPLICATION

EMCC Associate Degree Nursing

Please return completed application by deadline date **October 1st** to the division of Nursing and Allied Health, Attn: Kim Calvert

Mail: P.O. Box 100, Mayhew, MS 39753
Email: alliedhealth@eastms.edu
Drop off: EMCC, GT-Mayhew campus, Douglas building, room 128

For questions please call (662)243-1910

*Mailed applications must be received by 4:30 PM on October 1st.

Deadline for completed admission requirements (Application, ACT, Admission testing, transcripts, and pre-requisites) October 1 each year for Generic option

PLEASE TYPE OR PRINT

Personal Information

Name:

_____
Last First Middle Maiden

Social Security Number: _____

Address: _____
Street Apt. # P.O. Box City State Zip Code

Email address: _____

Telephone #s: Home_____Cell_____

EMERGENCY CONTACT INFORMATION

Name _____ Relationship _____Contact number _____

Admission Packet

Academic Information

High School Attended _____ Graduation Date_____

School Address, City, State _____

GED Test ____yes ____no

List all colleges attended (including EMCC)

Name and location of institution	Dates attended	Major or area of Study	Degree Awarded

* An official transcript from all educational institutions attended and/or GED results must be mailed to:

Admissions
East Mississippi Community College
P.O. Box 100
Mayhew, Mississippi 39753

Have you ever been convicted of, pled no contest to, or are charges pending against you for a felony or misdemeanor in any state/ jurisdiction?

YES _____ NO _____

Have you ever attended nursing school in this or any other program?

Yes _____ NO _____ Please list all schools and dates attended. You must have a letter of good standing from your previous nursing school Director in order to be considered for this program. You are not eligible for consideration if you have had two unsuccessful attempts in any nursing program.

Have you filled out an application for admission to EMCC within the last 12 months?

Yes _____ No _____. If not, you must apply to the school for admission before being considered for the nursing program.

Successful completion of the nursing program does not guarantee eligibility to sit for the NCLEX exam or application for licensure. A Board of Nursing may, at its discretion, refuse to accept the licensure application of any person who has been convicted of a felony or misdemeanor or has charges pending on such issues. Students will be fingerprinted by the State Board of Nursing prior to taking the NCLEX.

I state that the foregoing statements in this application are true and accurate. I am aware that omission of transcripts from other schools attended, or any false, misleading, or incomplete statements made on this application could be grounds for non-admission to, or later dismissal from, the nursing program.

Signed _____ Date _____

East Mississippi Community College is committed to assuring that the College and its programs are free from discrimination and harassment based upon race, color, ethnicity, sex, pregnancy, religion, national origin, disability, age, sexual orientation, gender identity, genetic information, status as a U.S. veteran, or any other status protected by state or federal law

The following person has been designated to handle inquiries regarding the non-discrimination policies:

Theresa Harpole
District Director of Human Resources
P.O. Box 158 Scooba, MS 39358

Compliance Contacts Statement

The following offices have been designated to handle inquiries regarding the non-discrimination policies:

Office of the District Director of Human Resources, Payroll and EEOC/OCR
1512 Kemper Street
Scooba, Mississippi 39358
662.476.5274

Office of the Dean of Students & District Director of Recruitment
District Disability Services Coordinator
8731 South Frontage Road
Mayhew, MS 39753
662.243.1979

Office of the Executive Vice President
Title IX Coordinator
8731 South Frontage Road
Mayhew, MS 39753
662.243.1900