



SURGICAL TECHNOLOGY ADMISSION PACKET

Program Location:

**EMCC-Golden Triangle
8731 South Frontage Road
Mayhew, MS 39753**

Application Deadline: July 1st

Please return completed application by deadline date **July 1st** to the division of Nursing and Allied Health,
Attn: Kim Calvert

Mail: P.O. Box 100, Mayhew, MS 39753

Email: alliedhealth@eastms.edu

Drop off: EMCC, GT-Mayhew campus, Douglas building, room 128

Disclaimer – The content and requirements of this admission packet may be altered at any time at the discretion of the College. This packet was checked for accuracy at the time of printing but should not be considered a contract between the College and the student.

SURGICAL TECHNOLOGY – ASSOCIATE OF APPLIED SCIENCE DEGREE

Welcome to East Mississippi Community College. Thank you for your interest in our Surgical Technology program. The goal of this program is:

To provide students with the opportunity to develop the skills and knowledge necessary to gain employment as entry-level surgical technologists and becoming contributing members of the healthcare team. This will be accomplished by preparing competent graduates in the cognitive, psychomotor, and affective learning domains.

An Associate of Applied Science Degree in Surgical Technology will be awarded to graduates of the 17-month program. Once initial accreditation is granted, graduates will be qualified to sit for the National Board of Surgical Technology and Surgical Assisting (NBSTSA) exam for Certified Surgical Technologists. Students are required to sit for the practice exam as part of their graduation requirements.

EMCC is accredited by the Southern Association of Colleges and Schools Commission on Colleges to award certificates and the associate degree.

The Surgical Technology program is accredited by the Commission on Accreditation of Allied Health Education Programs (CAAHEP, www.caahep.org) upon the recommendation of the Accreditation Review Council on Education in Surgical Technology and Surgical Assisting (arcstsa.org).

PROGRAM GOALS

The goal of Surgical Technology program coincides with the mission and goal of the college to improve the quality of life for our students, our community, and our personnel through instructional opportunities, with specific focus on a healthy mind, body, and spirit. The EMCC Surgical Tech program goal is to provide students with opportunity to develop the skills and knowledge necessary to gain employment as surgical technologist and becoming contributing members of the healthcare team. To prepare competent entry-level surgical technologists in the cognitive (knowledge), psychomotor (skills), and affective (behavior) learning domains.

SURGICAL TECHNOLOGY PROGRAM LEARNING OBJECTIVES

Upon program completion, the Surgical Technology student will be able to:

1. Correlate the knowledge of anatomy, physiology, pathophysiology, and microbiology to their role as a Surgical Technologist.
2. Demonstrate a safe and professional level of practice and knowledge in their role as a Surgical Technologist.
3. Acquire an understanding of the ethical, legal, moral, and medical values related to the patient and the surgical team during the perioperative experience.
4. Correlate the elements, action, and use of medications and anesthetic agents used during the perioperative experience.
5. Implement safe practice techniques in regards to perioperative routines, patient transportation, positioning, and emergency procedures.
6. Integrate principles of surgical asepsis as part of the perioperative experience.
7. Accurately apply knowledge and skills of a professional Surgical Technologist to address the biopsychosocial needs of the surgical patient.
8. Perform proficiently and competently as an entry-level surgical technologist in the cognitive, psychomotor, and affective learning domains.
9. Value the professional attributes of Surgical Technologist.

Please utilize the following admission guidelines when applying.

ADMISSION PROCEDURE:

To be considered for the Surgical Technology (SUT) program, applicants must meet the minimum requirements, and submit all admission paperwork by published deadline each year for fall admission. Incomplete admission packets will not be considered for admission. The applicant is responsible for ensuring that all required documents are received, correct, and complete. **ALL APPLICANTS MUST BE AT LEAST 18 YEARS OF AGE.**

Please note: Due to the nature of the program, admission is competitive and enrollment is limited. Students are chosen without regard to sex, age (must be at least 18 years of age), race, creed, ethnic origin, or marital status.

Steps for applying for admission:

1. Go to <http://www.eastms.edu/> to submit an application for admission to East Mississippi Community College. Acceptance to East Mississippi Community College does not guarantee acceptance to the SUT program. Letters of pending acceptance to the SUT program will come from the program director.
2. Submit a completed SUT application to the SUT program. (see back page for address)
3. Submit an official high school transcript from an accredited high school showing date of graduation and principal's signature; or submit an official GED transcript or high school equivalency (HISSET, TASC & Competency-based High School Equivalency Option), with satisfactory scores.
4. Submit transcripts from all colleges previously attended. The transcript must go to the registrar's office. Transcripts cannot be stamped "issued to student". Transfer credit will be evaluated on a case-by-case basis.
5. Applicant must have:
 - a. A minimum composite score of 16 with sub score of 16 in reading on the ACT.
 - b. For any previous college work attempted accumulative GPA of 2.0 or higher on a 4.0 scale.

In addition to the minimum requirements needed for admission to the SUT Program, the applicant must possess the skills listed below in order to be successful in the SUT program:

1. To make appropriate judgment decisions.
2. Must be able to work well with others.
3. Communicate orally, in writing and with auditory skills.
4. Follow written and oral/verbal commands.
5. Possess short-term and long-term memory sufficient to given tasks (such as keeping track of materials and equipment used and needed).
6. The ability to apply the material learned from the skills lab to real life situations in the clinical settings.
7. Demonstrate the use of positive coping skills during patient interactions.
8. The ability to remain calm and show effective responses in emergency and high stressful situations.

9. Able to stand, bend, stoop and or sit for long periods of time in location with minimum/no breaks.
10. Ability to lift 50 pounds or more.
11. The ability to assist with the lifting, moving, positioning and manipulation of patients who are unconscious.
12. The ability to manipulate instruments, supplies, and equipment with speed, dexterity and good eye-hand coordination.
13. Maintain a professional appearance.
14. Ability to work well with diverse populations.
15. Demonstrate knowledge of the English language and knowledge to perform basic mathematical calculations.

SELECTION CRITERIA:

Selection of applicants is made by using a point system. The Associate of Applied Science Degree Applicant scoring sheet is included in this packet for informational purposes only. Extra points may be earned in one of five ways: Two years of High School Medical Technology with a letter of recommendation from instructor, current CNA certificate with letter of recommendation from employer, an Associate degree or higher, current nursing license, or transcripts verifying A&P I & II with a grade of "B" or better within the last 5 years. Extra points are awarded only if letters of recommendation, current CNA certificate, current LPN license, and/or transcripts are included in required admission paperwork packet. Applicants are ranked numerically and the top students are offered admission pending completion of admission paperwork. If there is a tie, the applicant with the higher ACT score will be offered admission first. The remaining applicants will be placed on the alternate list in rank order. If one of the students offered pending admission does not accept, the alternate applicants, in rank order, will be offered pending admission. If the prospective student fails to complete the application process, fails to register, or is not accepted into the SUT program, the application process must be repeated for consideration for the next class.

All students selected a reconsidered pending admission until all required paperwork is turned in and a "clear" criminal background check is received.

All applicants meeting the requirements for the program will be sent a letter stating they are either pending admission, not accepted, or on the alternate list.

Students who are selected for the SUT program are required to attend a mandatory orientation session. Failure to attend the orientation session forfeits the prospective student's slot in the program.

REQUIRED DOCUMENTATION:

All applicants selected for pending admission into the Surgical Technology program must submit proof of all items listed below before the published deadline. Without completed paperwork, students will not be allowed in class.

1. Physical examination by licensed healthcare provider within in the last 30 days prior to deadline.
2. Proof of immunizations against measles, mumps, rubella (MMR), or rubella titer.
3. HIV testing (required by area affiliates)
4. Proof of vaccination for Hepatitis B or a waiver signed by students who choose not to protect themselves with the vaccination series. Please note that some facilities will not allow the waiver.
5. A negative two-step TB skin Test or proof of a previous two-step with a current yearly TB skin test. A negative Chest X-ray or QuantiFERON result in lieu of skin test for students with history of positive skin tests is acceptable. Your healthcare provider will determine which test is necessary. This is a yearly requirement. A copy of the results of the test must be submitted to the Allied Health Administrative Assistant annually.
6. Proof of Tetanus vaccination within the last 10 years.
7. Current CPR card. The CPR card has to be an American Heart Association Health Care provider or "C" (can not expire before the end of the program). If you need CPR, please contact the nursing and allied health office for assistance. You may also call your local hospital to see if classes are scheduled.
8. All pending students must have a drug screen performed at a time and location designated by the school. No other results will be accepted. Offer of admission will be rescinded if the student fails to keep the assigned time or location of their drug screen for any reason. All non-negative drug screens will be reviewed on a case-by-case basis prior to final acceptance into the SUT program. Cost of the drug screen is the responsibility of the applicant.
9. Proof of current flu vaccination or sign a waiver and agree to wear a face mask from October thru March while in the clinical setting will be due by October 1st of each year.

10. Pursuant to Section 37-29-232 of the Mississippi Code of 1972, Annotated, and Section 43-11-13 of the Mississippi Code of 1972, Annotated, nursing and allied health students must submit to a fingerprint background check prior to any clinical activity in a licensed healthcare facility. Each student pending admission must receive a "clear" criminal background check in order to be fully admitted to the program. Payment for the background check is the responsibility of the student. In addition to the disqualifiers listed in section 43-31-13, (felony possession of or sale of drugs, murder, manslaughter, armed robbery, rape, sexual battery, any sex offense listed in Section 45-33-23 (f), child abuse, arson, grand larceny, burglary, gratification of lust, aggravated assault, or felonious abuse and/or battery of a vulnerable adult, or that any such conviction or plea was reversed on appeal or a pardon was granted for the conviction or plea.) a healthcare facility has the right to deny any student access to their facility for clinical purposes that they feel is unsuitable for employment or for the clinical setting. If a student is barred from any clinical agency for any reason they will not be eligible to enter or continue in the program.

East Mississippi Community College
Associate of Allied Science Degree
Surgical Technology Program of Study

FIRST SEMESTER

SUT 1113 Fundamentals of Surgical Technology	3 Semester Hours
SUT 1217 Principles of Surgical Technique	7 Semester Hours
SUT 1413 Surgical Microbiology	3 Semester Hours

SECOND SEMESTER

SUT 1614 Basic and Related Surgical Procedures	4 Semester Hours
SUT 1714 Clinical I	4 Semester Hours
SUT 1223 Medical Terminology for Surgical Technologists ...	3 Semester Hours

THIRD SEMESTER

SUT 1624 Specialized Surgical Procedures	4 Semester Hours
SUT 1724 Clinical II.....	4 Semester Hours

FOURTH SEMESTER

SUT 1634 Advanced Surgical Procedures	4 Semester Hours
SUT 1735 Clinical III	5 Semester Hours
SUT 1704 Certification and Role Transition.....	<u>4 Semester Hours</u>

45 TOTAL HOURS OF SUT CLASSES

*Please note there is not an option for a certificate at this point. Students must complete the 20 hours of the academic courses listed below to receive the Associate of Applied Science degree.

*General Education Core Requirements may be spaced out over the entire length of the program so that students complete some academic and SUT courses each semester or primarily within the last semester.

BIO 2514 Anatomy & Physiology I	4 Semester Hours
BIO 2524 Anatomy & Physiology II	4 Semester Hours
Humanities/Fine Arts elective	3 Semester Hours
Psychology or Sociology	3 Semester Hours
MAT 1313 College Algebra	3 Semester Hours
ENG 1113 English Composition I.....	<u>3 Semester Hours</u>

20 TOTAL HOURS OF GENERAL EDUCATION COURSES

The Associate of Applied Science degree for Surgical Technology is a 65 hour program. The program consists of a minimum of 20 hours of general academic classes and 45 hours of ST classes. Students must take all SUT classes in sequential order.

PROGRAM PROJECTED COST*

Tuition, Registration, and Course Fees vary and are subject to change. Go to www.eastms.edu to review tuition and fees.

*Note: Items in bold are NON-REFUNDABLE

1. Fees that are due and payable the beginning of each semester:

FRESHMAN YEAR

Fall Semester

Fingerprint - \$50

Liability Insurance - \$25

AST Membership-\$45

(out of pocket)

Boardvitals

Certification Prep-\$75

Spring Semester

Clinical Fee- \$25 Liability

Insurance - \$25

Boardvitals

Certification Prep-\$75

SOPHOMORE YEAR

Summer Semester

Clinical Fee - \$25 Liability

Insurance - \$25

Boardvitals

Certification Prep-\$75

Fall Semester

Clinical Fee - \$25 Liability

Insurance - \$25

Boardvitals

Certification Prep-\$75

SUT Certification Practice

Exam-\$40

***NBSTSA Certification Fee:**

***Non-AST Members-\$190**

***AST Members-\$290**

Textbooks are approximately \$1,000.00 for the year.

Other fees/costs:

Parking decal \$15

Picture ID replacement \$5

Uniforms and Lab coat \$100 (Approximately)

Student Mock Kit \$100 (Approximately)

Pre-Entrance Physical*

\$300.00 (depending on Healthcare Provider)

Hepatitis B Series*

\$240.00 (depending on Healthcare provider)

***Please note the NBSTSA Certification Practice will be administered until initial programmatic accreditation is obtained.**

NOTE: ALL COSTS ARE APPROXIMATE AND SUBJECT TO CHANGE

This applicant scoring sheet is for informational purposes only. Do not fill it out.

EAST MISSISSIPPI COMMUNITY COLLEGE
ASSOCIATE OF APPLIED SCIENCE DEGREE APPLICANT
SCORING SHEET

Applicant _____ Total Score _____

ITEM 1	SCORE	POINTS
ACT	16-18	1
	19-21	2
	22-24	3
	25-27	4
	28 or >	5

POINTS EARNED: _____

ITEM 2	SCORE	POINTS
GPA for previous course work:	2.00-2.49	1
	2.50-3.0	2
	3.01-3.5	3
	3.51-4.0	4

POINTS EARNED _____

EXTRA ITEMS	POINTS
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- Medical Technology in high school 2
Must have completed 2 years of Medical Technology with a Letter of Recommendation from instructor

- Anatomy and Physiology I

Grade	
A	3
B	2
C	1

POINTS EARNED _____

- Anatomy and Physiology II

Grade	
A	3
B	2
C	1

POINTS EARNED _____

- Previous or current certification as a nursing or allied healthcare profession 1
Must submit proof of credentials and licensures
- Associates of Arts, Associates of Applied Science 1
Must submit transcript
- Bachelor's Degree or higher 1
Must submit transcript

POINTS EARNED

TOTAL POINTS EARNED

THE APPLICATION PROCESS CHECKLIST:

1. Go to <http://www.eastms.edu/> to submit an online application for admission to East Mississippi Community College. Acceptance to East Mississippi Community College does not guarantee acceptance to the SUT program. Letters of pending acceptance will come from the Director of Surgical Technology.
2. Fill out an application for the School of Surgical Technology (included in this packet). This application should be returned to the address listed on the SUT application. Make sure to include any documentation needed for extra points on the scoring sheet.
3. Request transcripts to be sent to EMCC from all other educational institutions you have attended – this includes high school. (Transfer Request Form included in this packet) Make sure you request transcripts from all schools attended.
4. Make sure your ACT scores (minimum composite score 16 with a sub score of 16 in Reading) are on file in the admissions office or schedule and take your ACT before the published deadline.
5. After the deadline you will be notified if you have been selected for pending admission. If you accept a slot in the program, you will be sent an information packet to complete. It is your responsibility to be sure that all of your paperwork is on file prior to the deadline. Remember, just because you request a document to be sent to EMCC does not mean that it was actually sent or received.



For Nursing and Allied Health use only.

Received by: _____

Date received: _____

SURGICAL TECHNOLOGY APPLICATION

APPLICATION DEADLINE: July 1st

Applicants should print the following application, complete the application as directed and return to the division of Nursing and Allied Health, Attn: Kim Calvert in one of three ways.

Mail: P.O. Box 100, Mayhew, MS 39753

Email: alliedhealth@eastms.edu

Drop off: EMCC, GT-Mayhew campus, Douglas building, room 128

*Mailed applications must be received by 4:30 PM on July 1st.

For questions please call 662-243-1910

PLEASE TYPE OR PRINT

ASSOCIATE OF APPLIED SCIENCE (SUT)

Deadline for completed admission requirements (Application, ACT, and Transcripts):
July 1st

Personal Information

Name: _____
Last First Middle Maiden

Social Security Number: _____

Address: _____
Street Apt.# P.O. Box City State Zip Code

Email address: _____

Telephone #s: Home _____ Cell _____

EMERGENCY CONTACT INFORMATION

Name _____ Relationship _____ Contact number _____

Academic Information*

High School Attended: _____ Graduation Date: _____

School Address, City, State: _____

GED Test: Yes ___ No ___

List all colleges attended (including EMCC):

Name and location of institution	Dates attended	Major or area of Study	Degree Awarded

* An official transcript from all educational institutions attended and/or GED results must be mailed to:

Admissions
East Mississippi Community College
P.O. Box 100
Mayhew, Mississippi 39753

Proof of Credentials/Licensures Information*

Name of facility previously or currently employed as a healthcare worker	Healthcare Position/Title	Credentials/Licensure

Admissions
East Mississippi Community College
P.O. Box 100
Mayhew, Mississippi 39753

- Have you ever been convicted of, pled no contest to, or are charges pending against you for a felony or misdemeanor or in any state/jurisdiction?
YES___NO___
- I state that the fore going statements in this application are true and accurate.
- I am aware that omission of transcripts from other schools attended, or any false, misleading, or incomplete statements made on this application could be grounds for non-admission to, or later dismissal from, the Surgical Technology Program.

Signed_____ Date _____

Non-Discrimination Policy

East Mississippi Community College is committed to assuring that the college and its programs are free from discrimination and harassment based upon race, color, ethnicity, sex, pregnancy, religion, national origin, disability, age, sexual orientation, gender identity, genetic information, status as a U.S. veteran, or any other status protected by state or federal law.

The following person has been designated to handle inquiries regarding the non-discrimination policies:

Theresa Harpole
Director of Human Resources
P.O. Box 158 Scooba, MS 39358
Telephone: 662.476.5274
E-mail: tharpole@eastms.edu

Compliance Contacts Statement

The following offices have been designated to handle inquiries regarding the non-discrimination policies:

Office of the District Director of Human Resources, Payroll and EEOC/OCR
1512 Kemper Street
Scooba, Mississippi 39358
662.476.5274

Office of the Dean of Students & District Director of Recruitment
District Disability Services Coordinator
8731 South Frontage Road
Mayhew, MS 39753
662.243.1979

Office of the Executive Vice President
Title IX Coordinator
8731 South Frontage Road
Mayhew, MS 39753
662.243.1900

Official Transcript Request Form

Please send an official copy of my transcript to the address checked below.

If you plan to attend the Scooba Campus, Meridian Navy Base Extension, or Macon Extension use this address:

- ☐ East Mississippi Community College • Office of Admissions • P.O. Box 158 • Scooba, MS 39358
662-476-8442

If you plan to attend the Golden Triangle Campus or Columbus Air Base Extension use this address:

- ☐ East Mississippi Community College • Office of Admissions • P.O. Box 100 • Mayhew, MS 39753
662-243-1900

Last School/College Attended

Date of Attendance or Graduation

Name _____
[Please use name you were enrolled under]

Student's Current Address _____
[Number or Street] [City] [State] [Zip]

Student's Email Address _____

Date of Birth _____ Social Security Number _____ - _____ - _____

Signature _____ Date _____

Please send transcript: ☐ Immediately ☐ After grades are posted ☐ After graduation

Note: On high school transcript, please show date of graduation, ACT/ SAT scores, and principal's signature.

Do Not Mail This Form Back To EMCC. Complete It And Mail To Last School Attended. Make Sure You Send The Appropriate Transcript Fee With This Request. Athletes Must Provide Transcripts from All Colleges Previously Attended.