Practical Nursing Admission Requirements

Scooba Campus

Spring 2023

P.O. Box 158
Scooba, MS 39358
(662) 243-1910

Please return completed application by deadline date **November 1st** to the division of Nursing and Allied Health

Mail: P.O. Box 100, Attn: Kim Calvert, Mayhew, MS 39753

Email: alliedhealth@eastms.edu

Disclaimer – The content and requirements of this admission packet may be altered at any time at the discretion of the College. This packet was checked for accuracy at the time of printing but should not be considered a contract between the College and the student.

East Mississippi Community College is committed to assuring that the College and its programs are free from discrimination and harassment based upon race, color, ethnicity, sex, pregnancy, religion, national origin, disability, age, sexual orientation, gender identity, genetic information, status as a U.S. veteran, or any other status protected by state or federal law.

Compliance Contacts Statement

The following offices have been designated to handle inquiries regarding the non-discrimination policies:

Office of the District Director of Human Resources, Payroll and EEOC/OCR
1512 Kemper Street
Scooba, MS 39358
662.476.5274

Office of the Dean of Students & District Director of Recruitment
District Disability Services Coordinator
8731 South Frontage Road
Mayhew, MS 39753
662.243.1979

Office of the Executive VicePresident
Title IX Coordinator
8731 South Frontage Road
Mayhew, MS 39753
662.243.1900

NURSING- LICENSED PRACTICAL:

Welcome to East Mississippi Community College. Thank you for your interest in our program. East Mississippi Community College (EMCC) is accredited by the Southern Association of Colleges and Schools Commission on Colleges to award certificates and the associate degree.

Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia, 30033-4097 or call (404) 679-4500 for questions about the accreditation of EMCC. The Commission is only to be contacted if there is *evidence* that appears to support an institution's significant non-compliance with a requirement or standard. All normal inquiries about the institution, such as admission requirements, financial aid, educational programs, and other college related information should be addressed directly to the College and NOT to the office of the Commission on Colleges.

On June 18, 2021, the Mississippi Board of Nursing Board of Directors approved East Mississippi Community College request to expand the current Practical Nursing Program to the Scooba Campus.

PURPOSE
The purpose of the program is to prepare men and women for the role of the Practical Nurse competent to practice under the supervision of a Registered Nurse, Physician or Licensed Dentist.

Graduates of the program receive a vocational certificate in Practical Nursing, which meets the educational requirement needed to apply for the National Council of State Boards of Nursing licensure examination for the Practical Nurse (NCLEX-PN®). Successful completion of the nursing program does not guarantee eligibility to sit for the NCLEX-PN® or application for licensure. The Board of Nursing will conduct a criminal background check on each student (at the student's expense) prior to graduation and may, at its discretion, deny any application to sit for exam or application for licensure due to, but not limited to, conviction of a felony, commission of fraud or deceit in the application process or addiction to alcohol or other drugs. Please see the National Council of State Boards of Nursing website, www.ncsbn.org, for more information.

Please utilize the following admission guidelines when applying.

ADMISSION PROCEDURE
To be considered for the Practical Nursing program, applicants must meet the minimum requirements, and submit all required paperwork by November 5th each year. Incomplete admission packets will not be considered for admission. Students who do not meet the admission criteria will not be considered for admission.
Please note: Meeting all admission requirements does not guarantee acceptance into the Practical Nursing program. Admission is competitive and enrollment is limited.

1. Go to http://www.eastms.edu/ and select the "Apply Now!" link to submit an online application for admission to East Mississippi Community College. You must indicate nursing under your major. Do not designate RN or Practical Nursing, just "nursing". Acceptance to East Mississippi Community College does not guarantee acceptance to the Practical Nursing program. Letters of pending acceptance will come from the Director of Nursing.
2. Submit a completed School of Nursing Application to the Allied Health Clerical Assistant.
3. Submit an official high school transcript from an accredited high school showing date of graduation and principal's signature;
   Or
   Submit an official GED transcript with satisfactory scores.
4. Submit official transcripts from **all colleges** previously attended. Transcripts cannot be stamped "issued to student".
5. Any applicant who has ever attended another nursing program must have a letter of good standing from their former nursing school director sent directly to the EMCC Director of Nursing. A letter of good standing indicates that the student is eligible for immediate readmission into the former nursing program. Applicants without letters of good standing from previous nursing schools will not be considered for this program. Applicants who have been unsuccessful more than once in any nursing school will not be eligible for admission into the Practical Nursing program at EMCC for a period of five years from last attendance in a nursing program.
6. Applicant must have:
   a. A minimum composite score of 16 with sub score of 16 in reading on the ACT.
   b. A grade of "C" or higher in Anatomy and Physiology I & II - prerequisite **science** classes must have been completed within the last 5 years.
   c. Cumulative GPA of 2.0 or higher on a 4.0 scale for all previous college work attempted.

SELECTION CRITERIA:

If the prospective student fails to complete the application process, is unsuccessful in prerequisite courses, fails to register, or is not accepted into the program, the application process must be repeated for consideration for the next program as a wait list is not maintained.

Selection of applicants is made by using a point system. (The Practical Nursing Applicant scoring sheet is included in this packet for informational purposes only.) Extra points may be earned in one of three ways: Two years of High School Medical Technology with a letter of recommendation from instructor, Current CNA certificate with letter of recommendation from employer, or an Associate degree or higher in another field. Extra points are awarded only if letters of recommendation, current CNA certificate, and/or transcripts are included in required admission paperwork packet. Applicants are ranked numerically and the top-ranking students are offered admission pending completion of admission paperwork. The remaining applicants will be placed on the alternate list in rank order. If one of the students offered pending admission does not accept, the alternate applicants, in rank order, will be offered pending admission. Points will be awarded on the following criteria:

a. Cumulative GPA from most recent record. (High school or college)
b. ACT scores (<u>minimum of 16 with a 16 in reading</u>)

If there is a tie, the applicant with the higher GPA will be offered admission first. If there is still a tie, the applicant with the higher ACT score will be offered admission first.

All students selected are considered pending admission until all required paperwork is turned in and a "clear" criminal background check is received.

All students meeting the requirements for the program will be sent a letter stating they are pending admission, not accepted, or on the alternate list.

Students pending admission will receive a packet including a health form and CPR information. The health forms must be dated no earlier than **45 days** before the first day of class. All health forms, immunization forms, lab results, and proof of CPR certification must be turned in to the Clerical Assistant by the deadline given in letter of pending acceptance. All required paperwork must be submitted as a complete package. **INCOMPLETE PACKAGES WILL BE RETURNED TO THE STUDENT.** Without completed paperwork, you will not be allowed in class.

1. Each pending student must have a Health Care Provider "C" CPR card. The expiration date must not be earlier than the anticipated date of graduation. CPR certification must be issued by the American Heart Association. Red Cross certification is not acceptable. If you need a CPR class, you may contact the nursing and allied health office. Additionally, you may check with the education department of your local hospital to arrange a CPR class. CPR certification must remain current while enrolled in the program.

2. A history and physical exam.

3. All pending students must have a drug screen performed at a time and location designated by the school. No other results will be accepted. Offer of admission will be rescinded if the student fails to keep the assigned time or location of their drug screen for any reason. All non-negative drug screens will be reviewed on a case-by-case basis prior to final acceptance into the PN program. Cost of the drug screen is the responsibility of the applicant.

4. Evidence of measles and mumps vaccination or evidence of immunity documented by having one of the following:
    a. Documentation of having received two (2) live measles vaccinations (MMR) after first birthday.
    b. Documentation of having had physician-diagnosed measles
    c. Laboratory evidence of measles/mumps immunity, or
    d. Birth before 1957 and with Rubella immunity.

5. A negative **two-step TB skin Test** or proof of a previous two-step with a current yearly TB skin test. A negative Chest X-ray or QuantiFERON result in lieu of skin test for students with history of positive skin tests is acceptable. Your healthcare provider will determine which test is necessary. This is a yearly requirement. A copy of the results of the test must be submitted to the Allied Health Clerical Assistant annually.

6. Proof of vaccination for Hepatitis B or a waiver signed by students who choose not to protect themselves with the vaccination series. Please note that some facilities will not allow the waiver.

7. Flu vaccines are required by clinical facilities. Students who are unable to or choose not to take the flu vaccine will be required to wear a face mask from October until March when entering a clinical site.
   Pursuant to Section 37-29-232 of the Mississippi Code of 1972, Annotated, and Section 43- 11- 13 of the Mississippi Code of 1972, Annotated, nursing and allied health students must submit to a fingerprint background check prior to any clinical activity in a licensed healthcare facility. Each student pending admission must receive a "clear" criminal background check in order to be fully admitted to the program. Payment for the background check is the responsibility of the student. In addition to the disqualifiers listed in section 43-31-13, (felony possession of or sale of drugs, murder, manslaughter, armed robbery, rape, sexual battery, any sex offense listed in Section 45-33-23(f), child abuse, arson, grand larceny, burglary, gratification of lust, aggravated assault, or felonious abuse and/or battery of a vulnerable adult, or that any such conviction or plea was reversed on appeal or a pardon was granted for the conviction or plea.) a healthcare facility has the right to deny any student access to their facility for clinical purposes that they feel is unsuitable for employment or for the clinical setting. If a student is barred from **any clinical agency for any reason** they will not be eligible to enter or continue in the program.

8. COVID - EMCC's third-party clinical affiliates may have different requirements than the College as it relates to the COVID-19 vaccine. Third-party health science affiliates who partner with the College (e.g., hospitals, long-term care facilities, and other healthcare providers) may require students presenting inside their facilities to be fully vaccinated and provide proof of vaccination in order to participate in the clinical portion of the College's health science curriculum. Healthcare facilities sometimes allow certain medical and religious exemptions to COVID-19 vaccination mandates. To apply for such exemption the student will be required to follow each clinical affiliate's COVID-19 protocol. The college has no control over policies mandated by these clinical affiliates.

READMISSION PROCEDURE:

If the student leaves the program after successfully completing the first semester and desires readmission, he/she must:

1. Request readmission in writing to the Director of Nursing.
2. The student will be given credit for any semester satisfactorily completed within the previous twelve (12) months, but will be required to repeat all courses within the semester during which the student was terminated. The student seeking readmission must pass a competency test for all previous nursing theory, including Pharmacology content and must show competency in previous lab skills. To be considered for readmission, the student must complete all requirements with at least an 80% on the first attempt. The student must complete the remaining semester(s) during this enrollment or become ineligible for readmission for a period of 5 years.
3. Readmission will be dependent on whether there are openings in the class and if the student is deemed to be in good standing by Director and/or PN faculty. Applicants demonstrating competency in theory and skills will be ranked using the Practical Nursing applicant scoring sheet included in this packet. If there are more applicants than space, the highest ranked applicant will be offered admission first. If there is a tie, the applicant with the highest GPA will be offered admission first. If there is still a tie, the applicant with the higher ACT score will be offered admission first.

4. Applicants who have been unsuccessful more than once in any nursing school (including EMCC) will not be eligible for readmission into the Practical Nursing program at EMCC for a period of five years from last attendance in a nursing program.
5. For consideration for readmission to the program after being terminated due to drug or alcohol problems, a lapse of two (2) years, documentation of completion of a certified rehab/detox program, and repeating all previous levels of the program will be required. **Successful completion of the nursing program does not guarantee eligibility to sit for the NCLEX-PN®.** A Board of Nursing may, at its discretion, refuse to accept the licensure application of any person who has been convicted of a felony or misdemeanor or has charges pending on such issues.

All students selected are considered pending admission until all required paperwork is turned in and a "clean" criminal background check is received.

All students meeting the requirements for readmission will be sent a letter stating they are pending admission, or were not accepted.

After an unsuccessful attempt during the first semester, those seeking readmission must follow regular admission guidelines.

Students successfully completing the first semester are eligible to sit for the Certified Nursing Assistant exam. Please see your advisor for further information.

PROGRESSION, RETENTION, AND GRADUATION
1. Students must maintain an overall grade of "C" or better in all curricular coursework in order to continue in the nursing program and to be eligible to graduate.
2. Students must maintain at least an 80 in all clinical courses.
3. Students must demonstrate continuous progress in the nursing sequence.
4. Students who fails a nursing course must repeat that semester the next time it is offered, or restart the program from the beginning.
5. Students must take and pass each nursing course in sequence.
6. All assignments and assigned remediation must be satisfactorily completed to progress in each course
7. The prospective graduate must have a 2.0 or above on the final overall Grade Point Average.
8. For a student to be eligible for graduation, at least 25% of the credit semester hours required must be completed through instruction offered at EMCC.

SCOOBA CAMPUS

PROGRAM OF STUDY:

The Practical Nursing Program is a course of study designed to prepare individuals to become a Licensed Practical Nurse. The program is designed to be completed within 12 months of admission into the first nursing class. All students must maintain full time status once beginning the program.

The Practical Nurse will gain classroom and laboratory instruction in such areas as: vocational adjustments, basic nursing skills, nutrition, anatomy and physiology, human growth and development, pharmacology, maternal child nursing, emotional and mental illness, and medical/surgical nursing. Affiliating hospitals and healthcare agencies provide clinical experiences.

A student must apply to the program, meet all requirements and be selected in order to register for Nursing Courses. Pre-requisites are listed below. See the East Mississippi Community College Catalogue for description of pre-requisites. All <u>science</u> courses must have been completed within the last 5 years. Students must receive a C or higher in all prerequisites.

PRE-REQUISITES:		
(BIO 2514)	ANATOMY AND PHYSIOLOGY I	4 HOURS
(BIO 2524)	ANATOMY AND PHYSIOLOGY II	<u>4 HOURS</u>
		8 HOURS
SPRING SEMESTER:		
*(PNV 1213)	Body Structure and Function	3 HOURS
(PNV 1427)	Fundamentals of Nursing	7 HOURS
(PNV 1437)	Fundamentals of Nursing Lab/Clinical	<u>7 HOURS</u>
		17 HOURS
SUMMER SEMESTER:		
(PNV 1714)	Maternal-Child Nursing	4 HOURS
(PNV 1814)	Mental Health Nursing	4 HOURS
(PNV 1524)	IV Therapy & Pharmacology	<u>4 HOURS</u>
		12 HOURS
FALL SEMESTER:		
(PNV 1615)	Medical/Surgical Nursing	5 HOURS
(PNV 1622)	Medical/Surgical Nursing Clinical	2 HOURS
(PNV 1635)	Alterations in Adult Health	5 HOURS
(PNV 1642)	Alterations in Adult Health Clinical	2 HOURS
(PNV 1914)	Nursing Transitions	<u>4 HOURS</u>
		18 HOURS

* BIO 2514—ANATOMY and PHYSIOLOGY I and BIO 2524—ANATOMY and PHYSIOLOGY II will be substituted for PNV 1213 Body Structure and Function

COSTS:

Tuition, Registration, and Course Fees vary and are subject to change. Go to www.eastms.edu
to review tuition and fees.

1.   Non- refundable fees:
       Spring Semester

Nurse Kit	$108.00
Clinical Fee	$ 25.00
Liability Insurance	$ 20.00
ATI	$550.00
Student Documentation Service	$ 35.00

       Summer Semester

Nurse Kit	$100.00
ATI	$550.00

       Fall Semester

Nursing Pin	$ 48.00
Nursing Lamp	$ 45.00
NCLEX Review	$250.00
ATI	$550.00
Board Exam Fee	**$200.00****
Licensure Fee	**$ 60.00****
IV Certification Fee	**$ 20.00****
(Pre-Licensure) Background Check	**$ 75.00****

****THESE FEES ARE PAID DIRECTLY TO THE NATIONAL COUNCIL OF STATE BOARDS OF NURSING AND TO THE MISSISSIPPI STATE BOARD OF NURSING AND MUST BE PAID PRIOR TO GRADUATION. (Fees subject to change by State Board of Nursing)**

2.   Textbooks are approximately $900.00 for the year.

3.   Other fees/costs:

Nursing organization Dues	$ 35.00
Pre-Entrance Physical*	$300.00 (depending on Healthcare Provider)
Hepatitis B Series*	$240.00 (depending on Healthcare provider)
(Pre-Acceptance) Criminal Background Check	$ 50.00 (subject to change)

UNIFORM COSTS*:

    Ladies:

Pants Suit (2 required)	$60.00 ea.
Dress	$40.00 ea.
Lab Coat	$30.00 ea.
Red Lab Scrub Suit	$38.00 ea.

    Men:

Pants and Top (2 required)	$60.00 ea.
Lab Coat	$30.00 ea.
Red Lab Scrub Suit	$38.00

SUPPLIES*:

Shoes	$40.00 - 70.00
Goggles	$ 7.00
Pen Light	$ 4.00
Stethoscope	$20.00 - 30.00
Scissors	$ 7.00
Badge Holder	$ 6.00
Watch with Sec Hand	$35.00

NOTE: ALL COSTS ARE APPROXIMATE AND SUBJECT TO CHANGE. COSTS ARE BASED ON PREVIOUS YEARS COSTS.

<u>ESSENTIAL FUNCTIONS</u>
1. Meet admission requirements.
2. Stand for prolonged periods.
3. Ability to lift 50 pounds.
4. Communicate orally, in writing, and with auditory skills.
5. Possess manual dexterity with fine motor skills.
6. Ability to use computer to retrieve and transmit information.
7. Maintain a professional appearance.
8. Demonstrate knowledge of the English language.
9. Possess skills and knowledge to perform basic mathematical calculations using percentages, decimals, and equations.
10. Ability to work well with diverse populations.
11. Must be flexible and able to adapt to rapidly changing situations.

This applicant scoring sheet is for informational purposes only. Do not fill it out.

EAST MISSISSIPPI COMMUNITY COLLEGE
PRACTICAL NURSING APPLICANT
SCORING SHEET

Applicant_____   Total Score _____

ITEM 1	SCORE	POINTS
ACT (Composite)	16-18	1
minimum 16 in Reading	19-21	2
	22-24	3
	25-27	4
	28 or >	5
	POINTS EARNED →	———————

ITEM 2a	SCORE	POINTS
*GPA- cumulative	2.0-2.49	2
from most recent record	2.50-3.0	3
(high school or college)	3.01-3.50	4
	3.51-4.0	5
	POINTS EARNED →	_____

ITEM 2b	SCORE	POINTS
*GED	450-519	1
if no high school or	520-589	2
college GPA record	590-659	3
	660-729	4
	730-800	5
	POINTS EARNED →	_____

ITEM 3	GRADE	POINTS
Anatomy and Physiology I	C	3
	B	4
	A	5
Anatomy and Physiology II	C	3
	B	4
	A	5
	POINTS EARNED →	_____

A grade of "C" or higher in Anatomy and Physiology I & II - prerequisite **science** classes must have been completed within the last 5 years.
* BIO 2514—ANATOMY and PHYSIOLOGY I and BIO 2524—ANATOMY and PHYSIOLOGY II will be substituted for PNV 1213 Body Structure and Function

EXTRA ITEMS	POINTS
TECH PREP (must have completed 2 years of Medical Technology with a Letter of Recommendation from instructor)	½ (one half)
Workforce Program Completion with recent work experience (Pharmacy Tech, Phlebotomy, Medical billing and coding) (Proof of certification with letter of recommendation from employer)	1 (one)
Allied Health/Career Tech Program Completion with recent work experience (Surgical tech, EMT, Paramedic) (Proof of certification with letter of Recommendation from employer)	1 (one)
CNA with recent work experience (Proof of CNA with Letter of recommendation from employer)	1 (one)
Personal Care Attendant (PCA) or Nurses' Assistant with recent work experience (Letter of recommendation from employer)	½ (one half)
Returning PN student (must be deemed in good standing by Director and/or department faculty)	1 (one)
Associates of Arts or Associates of Applied Science (must be verified by transcript)	1 (one)
Bachelor's degree or higher in another field (must be verified by transcript)	1 ½ (one and one half)

POINTS EARNED → _____

TOTAL POINTS EARNED _____

Letter of good standing from former nursing program _____

☐   **STEP 1**

Go to http://www.eastms.edu/ and select the "Apply Now!" link to submit an online application for admission to East Mississippi Community College. Acceptance to East Mississippi Community College does not guarantee acceptance to the Practical Nursing program. Letters of pending acceptance will come from the Director of Nursing and Allied Health.

☐   **STEP 2**

Fill out an application for the School of Nursing (included in this packet). This application should be returned to the Clerical Assistant. Make sure to include letters of recommendation, letters of good standing from former nursing directors, and copy of CNA certification if applicable.

☐   **STEP 3**

Request transcripts to be sent to EMCC from all other educational institutions you have attended- this include high school. (Transfer Request Form included in this packet). Make sure you request transcripts from all schools attended.

☐   **STEP 4**

Make sure your ACT scores (minimum composite score 16 with a sub score of 16 in Reading) are on file in the admissions office or schedule and take your ACT before the November 5th deadline.

☐   **STEP 5**

After the deadline you will be notified if you have been selected for pending admission. If you accept a slot in the program, you will be sent an information packet to complete. EMCC does not keep a wait list for admission. If you are not chosen for the program, you must reapply the next time a class starts. It is your responsibility to be sure that all your paperwork is on file prior to the deadline. Remember, just because you request a document to be sent to EMCC does not mean that it was sent or received.

Official Transcript Request Form

Please send an official copy of my transcript to the address checked below.

If you plan to attend the Scooba Campus, Meridian Navy Base Extension, or Macon Extension use this address:
☐ East Mississippi Community College ● Office of Admissions ● P.O. Box 158 ● Scooba, MS 39358
662-476-8442

If you plan to attend the Golden Triangle Campus or Columbus Air Base Extension use this address:
☐ East Mississippi Community College ● Office of Admissions ● P.O. Box 100 ● Mayhew, MS 39753
662-243-1900

_____   _____
   Last School/College Attended   Date of Attendance or Graduation

Name_____
                              (Please use name you were enrolled under)

Student's Current Address_____
                              (Number or Street)   (City)   (State)   (Zip)

Student's Email Address_____

Date of Birth_____Social Security Number _____

Signature _____Date _____

Please send transcript: ☐ Immediately ☐ After grades are posted   ☐ After graduation

Note: On high school transcript, please show date of graduation, ACT/ SAT scores, and principal's signature.

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Do Not Mail This Form Back To EMCC. Complete It And Mail To Last School Attended. Make Sure You Send The Appropriate Transcript Fee With This Request. <u>Athletes Must Provide Transcripts from All Colleges Previously Attended</u>

NURSING DEPARTMENT APPLICATION
PRACTICAL NURSING

SCOOBA CAMPUS

APPLICATION DEADLINE: November 1st

Applicants should print the following application, complete as directed, and return to the division of Nursing and Allied Health

Mail: P.O. Box 100, Attn: Kim Calvert, Mayhew, MS 39753

Email: alliedhealth@eastms.edu

*Mailed applications must be received by 4:30 PM on November 1st.
For questions please call 662-243-1910

PLEASE TYPE OR PRINT

Personal Information

Name: _____
　　　　　　　　　　　　　Last, First, Middle, Maiden

Social Security Number: _____

Address: _____
　　　　　　　Street/Apt. #/ P.O. Box, City, State, Zip Code

Email address: _____

Home Phone:_____Cell Phone: _____

EMERGENCY CONTACT INFORMATION

Name_____Relationship_____Contact number _____

<div style="border: 1px solid black;">

Academic Information*

High School Attended_____Graduation Date _____

School Address, City, State_____

GED Test: □ Yes □ No

List all colleges attended (including EMCC)

Name and location of institution	Dates attended	Major or area of Study	Degree Awarded

* An official transcript from all educational institutions attended and/or GED results must be mailed to Admissions, EMCC
P.O. Box 100
Mayhew, Mississippi 39753

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Have you ever been convicted of, pled no contest to, or are charges pending against you for a felony or misdemeanor in any state/ jurisdiction?
YES_____   NO _____

Have you ever attended nursing school in this or any other program?
Yes_____   NO _____
Please list all schools and dates attended. You must have a letter of good standing from your previous nursing school Director in order to be considered for this program. You are not eligible for consideration if you have had more than one attempt in any nursing program.

Have you filled out an application for admission to EMCC within the last 12 months?
Yes_____   No_____. If not, you must apply to the school for admission before being considered for the nursing program.

Successful completion of the nursing program does not guarantee eligibility to sit for the NCLEX exam or application for licensure. A Board of Nursing may, at its discretion, refuse to accept the licensure application of any person who has been convicted of a felony or misdemeanor or has charges pending on such issues.

 I state that the foregoing statements in this application are true and accurate. I am aware that any false, misleading, or incomplete statements made on this application could be grounds for non-admission to, or later dismissal from, the nursing program.

Signed_____   Date_____