POSITION ANNOUNCEMENT

POSITION: Skilled Maintenance, Scooba Campus

LOCATION: East Mississippi Community College, Scooba campus
Scooba Campus
P. O. Box 158
Scooba, MS 39358

GENERAL STATEMENT OF FUNCTION: The position is responsible for the general operation and maintenance of campus facilities and equipment.

TERM OF EMPLOYMENT: 12 Months
BEGINNING DATE: ASAP

SALARY: Commensurate with education and experience

REQUIRED QUALIFICATIONS:
1. Responsible for maintenance activities for all campus facilities and related equipment, preventative, routine and emergency repairs, major maintenance and repair projects with emphasis on HVAC, chillers and electrical.
2. Proven ability to apply knowledge and solve problems, to learn quickly, to have the skills to deal with multiple issues daily.
3. Ability to interface with College faculty, staff, and administrative personnel to address problems and issues;
4. Ability to multi-task, work as part of a team, prioritize and meet deadlines.
5. Knowledge of operation and general maintenance of equipment
6. Dependability and solid work ethic required as is honesty, integrity, and punctuality
7. Proficient in organizing and prioritizing work assignments

PREFERRED QUALIFICATIONS:
1. Verified minimum of 5 years maintenance experience
2. Certifications/licenses in maintenance field

APPLICATION DEADLINE: August 20, 2015 or until filled

APPLICATION REQUIREMENTS:
*Must be submitted in order to be considered for this position
1. Completed EMCC application* available online
2. Personal resume*
3. Certifications/licenses

For Application information (Application available online) and General Information contact:
Ms. Theresa Harpole, District Director of Human Resources
P.O. Box 158
Scooba, MS 39358
(662) 476-5274 / tharpole@eastms.edu

East Mississippi Community College is committed to assuring that the college and its programs are free from discrimination and harassment based upon race, color, ethnicity, sex, pregnancy, religion, national origin, disability, age, sexual orientation, gender identity, genetic information, status as a U.S. veteran or any other status by state or federal law.
The following person has been designated to handle inquiries regarding the non-discrimination policies:
Theresa Harpole District Director of Human Resources; P.O. Box 158, Scooba, MS 39358; 662-476-5274; tharpole@eastms.edu