

NURSING



East Mississippi Community College

P.O. Box 100

Mayhew, MS 39753

(662) 243-1910

Revised April 2010

PRACTICAL NURSING ADMISSION REQUIREMENTS

Disclaimer – The content and requirements of this admission packet may be altered at any time at the discretion of the College. This packet was checked for accuracy at the time of printing but should not be considered a contract between the College and the student.

East Mississippi Community College does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities. The following person has been designated to handle inquiries regarding the non-discrimination policies:

Dr. Jackie Stennis, Vice President for Scooba Campus Davis Administration Building P.O. Box 158 Scooba, MS 39358 662-476-5000 jstennis@eastms.edu

NURSING- LICENSED PRACTICAL

Welcome to East Mississippi Community College. Thank you for your interest in our program. The purpose of the program is to prepare men and women for the role of the Practical Nurse competent to practice under the supervision of a Registered Nurse, Physician or Licensed Dentist. Graduates of the program receive a certificate of proficiency for Practical Nursing which meets the educational requirement needed to apply for the National Council of State Boards of Nursing licensure examination for the Practical Nurse. A Board of Nursing may, at its discretion, refuse to accept the licensure application of any person who has been convicted of a felony or misdemeanor or has charges pending on such issues.

Please utilize the following admission guidelines when applying.

ADMISSION PROCEDURE:

To be considered for the LPN program, applicants must complete all testing, meet the minimum requirements, and submit all required paperwork by June 1st each year. Incomplete admission packets will not be considered for admission. Students are allowed to have pre-requisite courses in progress at the time of application. All pre-requisites must be completed with the required grade prior to final acceptance. Any work in progress will not be used in scoring the applicant's overall GPA. Please note: Meeting all admission requirements does not guarantee acceptance into the LPN program. Admission is competitive and enrollment is limited. The number of applicants accepted is limited due to the nature of the program. Students are not chosen in regard to sex, age, race, creed, ethnic origin, or marital status.

1. Submit a completed application for admission to East Mississippi Community College to the Admissions Office. Acceptance to East Mississippi Community College does not guarantee acceptance to the Practical Nursing program. Letters of pending acceptance will come from the Director of Nursing and Allied Health.
2. Submit a completed School of Nursing Application to The Allied Health Administrative Assistant.
3. Submit an official high school transcript from an accredited high school showing date of graduation and principal's signature;
or
Submit an official GED transcript with satisfactory scores.
4. Submit official transcripts from **all colleges** previously attended. Transcripts cannot be stamped "issued to student"
5. Any applicant who has ever attended another nursing program must have a letter of good standing from their former nursing school director sent directly to the EMCC Director of Nursing and Allied Health. Applicants without letters of good standing from previous nursing schools will not be considered for this program. Applicants

who have been unsuccessful more than once in any nursing school will not be eligible for admission into the Practical Nursing program at EMCC.

6. Applicant must have:
 - a. A minimum composite score of 18 with subscore of 18 in reading on the ACT.
 - b. A grade of “C” or higher in Anatomy and Physiology I&II-prerequisite **science** classes must have been completed within the last 5 years.
 - c. Cumulative GPA of 2.0 or higher on a 4.0 scale for all previous college work attempted.
 - d. A Test of Essential Academic Skills (TEAS) score of at least 50% -
APPLICANTS MUST MEET THE MINIMUM ACT SCORE PRIOR TO TAKING THE TEAS. IT IS RESPONSIBILITY OF THE APPLICANT TO MAKE SURE THIS REQUIREMENT HAS BEEN MET. Applicants may register to take the TEAS exam with the Allied Health administrative assistant. The cost of the currently administered nursing entrance exam is \$25.00 and must be paid when you register. The cost of testing is subject to change. Entrance tests may be retaken once in order to achieve a higher score. A TEAS study manual can be ordered on line at the following link:
<http://www.atitesting.com/global/students/teas-study-manual.aspx>

ACCEPTANCE CRITERIA:

If the prospective student fails to complete the application process, is unsuccessful in prerequisite courses, fails to register, or is not accepted into the program, the application process must be repeated for consideration for the next program as a wait list is not maintained.

Selection of applicants is made by using a point system. (The Licensed Practical Nursing Applicant scoring sheet is included in this packet for informational purposes only.) Extra points may be earned in one of three ways: Two years of High School Medical Technology with a letter of recommendation from instructor, Current CNA certificate with letter of recommendation from employer, or an Associate degree or higher in another field. Extra points are awarded only if letters of recommendation, current CNA certificate, and/or transcripts are included in required admission paperwork packet. Applicants are ranked numerically and the top students are offered admission pending completion of admission paperwork. The remaining applicants will be placed on the alternate list in rank order. If one of the students offered pending admission does not accept, the alternate applicants, in rank order, will be offered pending admission. Points will be awarded on the following criteria:

- a. Cumulative GPA from most recent record. (High school or college)
- b. ACT scores (minimum of 18 with a 18 in reading)
- c. A TEAS with a minimum score of 50% in all areas.

If there is a tie, the student with the higher GPA will be offered admission first. If there is still a tie, the student with the higher ACT score will be offered admission first. Further ties will be decided based on nursing entrance test scores and, if necessary, by random selection.

All students selected are considered pending admission until all required paperwork is turned in and a “clear” criminal background check is received.

All students meeting the requirements for the program will be sent a letter stating they are pending admission, not accepted, or on the alternate list.

If students receive a letter of pending admission, the following requirements must be completed leading to Final Acceptance into the East Mississippi Community College Practical Nursing Program:

Students pending admission will receive a packet including a health form and CPR information. The health forms must be dated no earlier than 45 days before the first day of class. All health forms, immunization forms, lab results, and proof of CPR certification must be turned in to the nursing Administrative Assistant by the deadline given in letter of pending acceptance. All required paperwork must be submitted as a complete package. **INCOMPLETE PACKAGES WILL BE RETURNED TO THE STUDENT.** Without completed paperwork, you will not be allowed in class.

1. Each pending student must have a Health Care Provider “C” CPR card. The expiration date must not be earlier than the anticipated date of graduation. CPR certification must be issued by the American Heart Association. Red Cross certification is not acceptable. If you need a CPR class you may contact Amy Thorn at 328-6391 to arrange a class. In addition to Ms. Thorn, you may check with the education department of your local hospital to arrange a CPR class.
2. Each pending student must submit evidence of measles and mumps vaccination or evidence of immunity documented by having one of the following:
Documentation of having received two (2) live measles vaccinations (MMR) after first birthday.
Documentation of having had physician-diagnosed measles,
Laboratory evidence of measles/mumps immunity, or
Birth before 1957 and with Rubella immunity.
3. Hepatitis vaccinations are strongly recommended for all health care workers. Many clinical agencies require proof of vaccination prior to the student being allowed to perform clinicals. Although the vaccination is voluntary, students are strongly encouraged to begin the series before the start of school.
4. Each student pending admission must receive a “clear” criminal background check in order to be fully admitted to the program. Payment for the background check is the responsibility of the student. The clinical agency has the sole discretion to allow a student into their facility. If a student is barred from **any clinical agency for any reason** they will not be eligible to continue in the program. Even if a student with a questionable background check is allowed to rotate thru the clinical facilities, their application may be denied by the State Board of Nursing. Graduates of the program receive a Certificate of Proficiency in Practical Nursing which meets the educational requirement needed to apply for the National Council of State Boards of Nursing licensure examination for the Practical Nurse. A Board of Nursing may, at its discretion, refuse to accept the licensure application of any person who

has been convicted of a felony or misdemeanor or has charges pending on such issues.

READMISSION

If the student leaves the program after successfully completing the first semester and desires readmission, he/she must:

1. Request readmission in writing to the Director of Nursing and Allied Health.
2. Appear before the readmission committee composed of nursing instructors, counselors, and a representative of administration.
3. The student will be given credit for any semester satisfactorily completed within the previous twelve (12) months, but will be required to repeat all courses within the semester during which the student was terminated. The student seeking readmission must pass a competency test for all previous nursing theory, including Pharmacology content and must show competency in previous lab skills. In order to be considered for readmission, the student must complete all requirements with at least an 80% on the first attempt. The student must complete the remaining semester (s) during this enrollment or repeat the entire program beginning with the first semester.
4. Readmission will be dependent on whether there are openings in the class. Applicants will be ranked using the Practical Nursing applicant scoring sheet included in this packet. If there are more applicants than space, the highest ranked applicant will be offered admission first. If there is a tie, the applicant with the highest GPA will be offered admission first. If there is still a tie, the applicant with the higher ACT score will be offered admission first. Further ties will be decided based on nursing entrance test scores and, if necessary, by random selection.
5. Students will not be allowed over two attempts to complete the Practical Nursing Program. If unsuccessful after 2 attempts, the student will no longer be eligible for readmission. Students who have been unsuccessful within 2 attempts at any nursing program will not be eligible for admission to EMCC's Practical Nursing Program.
6. Nursing courses taken at other institutions will **not** transfer to EMCC's Practical Nursing Program.

7. After being terminated due to drug or alcohol problems, a lapse of two (2) years, documentation of completion of a rehabilitation program, and repeating all previous levels of the program will be required. Successful completion of the nursing program does not guarantee eligibility to sit for the NCLEX-PN® or application for licensure. The Board of Nursing may, at its discretion, deny any application to sit for exam or application for licensure due to, but not limited to, conviction of a felony, commission of fraud or deceit in the application process or addiction to alcohol or other drugs.

All students selected for readmission are considered pending admission until all required paperwork is turned in and a “clear” criminal background check is received. All students meeting the requirements for readmission will be sent a letter stating they are pending admission, or were not accepted.

PLAN OF STUDY:

The Practical Nursing Program is a twelve-month course of study designed to prepare individuals to become a Licensed Practical Nurse. The program is designed to be completed within 12 months of admission. All students must maintain full time status once beginning the program.

The Practical Nurse will gain classroom and laboratory instruction in such areas as: vocational adjustments, basic nursing skills, nutrition, anatomy and physiology, human growth and development, pharmacology, maternal child nursing, emotional and mental illness, and medical/surgical nursing. Affiliating hospitals and healthcare agencies provide clinical experiences.

A student must apply to the program, meet all requirements and be selected in order to register for Nursing Courses. Pre-requisites are listed below. See the East Mississippi Community College Catalogue for description of pre-requisites. All science courses must have been completed within the last 5 years. Students must receive a C or higher in all prerequisites.

PRE-REQUISITES:

BIO 2514—ANATOMY AND PHYSIOLOGY I 4 HOURS

BIO 2524—ANATOMY AND PHYSIOLOGY II 4 HOURS

FALL SEMESTER:

(PNV 1427) Fundamentals of Nursing

(PNV 1436) Fundamentals of Nursing Lab/Clinical

SPRING SEMESTER:

(PNV1615) Medical/Surgical Nursing

(PNV 1622) Medical/Surgical Nursing Clinical

(PNV 1635) Alterations in Adult Health

(PNV 1642) Alterations in Adult Health Clinical

(PNV 1524) IV Therapy Concepts

SUMMER SEMESTER:

- (PNV 1715) Maternal-Child Nursing
- (PNV 1813) Psychiatric Concepts
- (PNV 1914) Nursing Transitions

REVISED 2010

COSTS*

1. Fees that are due and payable the beginning of each semester:

| | | |
|------------------------|--------|--------------------|
| Fall Semester | | \$ 1,248.00 |
| Tuition | 880.00 | |
| Registration | 120.00 | |
| Course Fee | 125.00 | |
| CPST Fee | 123.00 | |
| Spring Semester | | \$ 1,220.00 |
| Tuition | 880.00 | |
| Registration | 120.00 | |
| Course Fee | 125.00 | |
| CPST Fee | 95.00 | |
| Summer Semester | | \$ 1,270.00 |
| Tuition | 880.00 | |
| Registration | 120.00 | |
| Course Fee | 125.00 | |
| Graduation Fee | 50.00 | |
| CPST Fee | 95.00 | |

2. Non- refundable fees*:

| | | |
|------------------------|--------|-----------------|
| Fall Semester | | \$143.00 |
| Nurse Kit | 98.00 | |
| Clinical Fee | 25.00 | |
| Liability Insurance | 20.00 | |
| Spring Semester | | \$100.00 |
| Nurse Kit | 100.00 | |

| | | |
|-----------------------------|----------------|------------------|
| Summer Semester | | \$ 623.00 |
| Nursing Pin | 48.00 | |
| Nursing Lamp | 45.00 | |
| NCLEX Review | 250.00 | |
| Board Exam Fee | 200.00* | |
| Licensure Fee | 60.00* | |
| IV Certification Fee | 20.00* | |

***THESE FEES ARE PAID DIRECTLY TO THE NATIONAL COUNCIL OF STATE BOARDS OF NURSING AND TO THE MISSISSIPPI STATE BOARD OF NURSING AND MUST BE PAID PRIOR TO GRADUATION. (Fees subject to change by State Board of Nursing)**

3. Textbooks are approximately 900.00 for the year.

4. Other fees/costs:

| | |
|---------------------------|---------------------------------------------|
| Parking decal | \$15.00 |
| Picture ID (replacement) | \$5.00 |
| Nursing organization Dues | \$32.00 |
| Pre Entrance Physical* | \$300.00 (depending on Healthcare Provider) |
| Hepatitis B Series* | \$240.00 (depending on Healthcare provider) |

UNIFORM COSTS*:

Ladies:

| | |
|-------------------------|-----------|
| Pants Suit (2 required) | \$60.00ea |
| Dress | \$40.00ea |
| Lab Coat | \$30.00ea |

Men:

| | |
|----------------------------|-----------|
| Pants and Top (2 required) | \$60.00ea |
| Lab Coat | \$30.00ea |

SUPPLIES*:

| | |
|---------------------|-------------|
| Shoes | 40.00-70.00 |
| Goggles | 7.00 |
| Pen Light | 4.00 |
| Stethoscope | 20-30.00 |
| Scissors | 7.00 |
| Badge Holder | 6.00 |
| Watch with Sec Hand | 35.00 |

***NOTE: ALL COSTS ARE APPROXIMATE AND SUBJECT TO CHANGE. COSTS ARE BASED ON PAST EXPENSES.**

This applicant scoring sheet is for informational purposes only. Do not fill it out.

**EAST MISSISSIPPI COMMUNITY COLLEGE
LISCENSED PRACTICAL NURSING APPLICANT
SCORING SHEET**

Applicant _____ Total Score _____

| ITEM 1 | SCORE | POINTS |
|------------------------------|--------------|---------------|
| ACT (Composite) | 18-20 | 1 |
| <i>minimum 18 in Reading</i> | 21-23 | 2 |
| | 24-26 | 3 |
| | 27-29 | 4 |
| | 30 or > | 5 |
| POINTS EARNED | | _____ |

| ITEM 2 | SCORE | POINTS |
|-----------------------------|--------------|---------------|
| Nursing entrance test- TEAS | 50-59% | 1 |
| <i>Minimum 50%</i> | 60-69% | 3 |
| | 70-79% | 5 |
| | 80 or > | 7 |
| POINTS EARNED | | _____ |

| ITEM 3a | SCORE | POINTS |
|--------------------------------|--------------|---------------|
| *GPA- cumulative | | |
| <i>from most recent record</i> | 2.50-3.0 | 3 |
| <i>(high school or</i> | 3.01-3.50 | 4 |
| <i>college)</i> | 3.51-4.0 | 5 |
| POINTS EARNED | | _____ |

| ITEM 3b | SCORE | POINTS |
|-----------------------------|--------------|---------------|
| *GED | 450-519 | 1 |
| <i>if no high school or</i> | 520-589 | 2 |
| <i>college GPA record</i> | 590-659 | 3 |
| | 660-729 | 4 |
| | 730-800 | 5 |
| POINTS EARNED | | _____ |

| EXTRA ITEMS | POINT |
|------------------------------------------------------------------------------------------------------------|--------------|
| TECH PREP | ½ (one half) |
| <i>(must have completed 2 years of Medical Technology with a Letter of Recommendation from instructor)</i> | |
| CNA with recent work experience (proof of CNA certification With letter of Recommendation from employer) | ½ (one half) |
| Associates of Arts or Associates of Applied Science | 1 (one) |
| Bachelor's degree or higher in another field (transcript) | 1 (one) |

POINT EARNED _____

TOTAL POINTS EARNED _____

THE APPLICATION PROCESS

STEP 1

Fill out an application for admission. Even if you are a current student you must still fill out an application for the Practical Nursing Program. You must write **Practical Nursing** under major. Your application will not be considered if you fail to write **Practical Nursing** under your major.

STEP 2

Fill out an application for the School of Nursing (included in this packet). This application should be turned into the Nursing Administrative Assistant. Make sure to include letters of recommendation and copy of CNA certification if applicable.

STEP 3

Request transcripts to be sent to EMCC from all other educational institutes you have attended- this includes high school. (Transfer Request Form included in this packet)

STEP 4

Make sure your ACT scores (minimum composite score 18 with an 18 in Reading) are on file in the admissions office or schedule and take your ACT.

STEP 5

After you have obtained the minimum ACT score, you may register for the TEAS with the nursing administrative assistant.

STEP 6

The Adult Basic Education department will assist you in preparing for the either the nursing entrance test or the ACT. Remember, you will only be allowed to retest the entrance test once. Preparation is the key to success! A TEAS study manual can be ordered on line at the following link: <http://www.atitesting.com/global/students/teas-study-manual.aspx>

STEP 7

After the deadline you will be notified if you have been selected for pending admission. If you accept a slot in the program, you will be sent an information packet to complete. EMCC does not keep a waiting list for admission. If you are not chosen for the program, you will have to reapply the next time a class starts. TEAS scores are good for 1 year.

It is your responsibility to be sure that all of your paperwork is on file prior to the deadline. Remember, just because you request a document to be sent to EMCC does not mean that it was actually sent or received.

East Mississippi Community College does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities. The following person has been designated to handle inquiries regarding the non-discrimination policies:

Dr. Jackie Stennis, Vice President for Scooba Campus Davis Administration Building P.O. Box 158 Scooba, MS 39358 662-476-5000
jstennis@eastms.edu

Póngase en contacto con Dr. Jackie Stennis en 662-476-5000 para la traducción española.

East Mississippi Community College - www.eastms.edu © 2004 - 2009



EAST MISSISSIPPI
COMMUNITY COLLEGE

SCHOOL OF NURSING APPLICATION

Please return application to:
School of Nursing-LPN
East Mississippi Community College
PO Box 100
Mayhew, Mississippi 39753
(662)243-1910

PLEASE TYPE OR PRINT

PRACTICAL NURSING (LPN)

Important Deadlines

Deadline for completed admission requirements June 1st each year

Deadline for completed admission paperwork

To be announced in letter of pending acceptance (**turn in to Admin. Assistant as a complete packet**)

Personal Information

Name: _____

Last First Middle Maiden

Social Security Number: _____

Address: _____

Street/Apt. #/ P.O. Box City State Zip Code

Email address _____

Telephone #s: Home _____ Cell _____

EMERGENCY CONTACT INFORMATION

Name _____ Relationship _____ Contact number _____

| Academic Information* | | | |
|---------------------------------------------|----------------|------------------------|----------------|
| High School Attended _____ | | Graduation Date _____ | |
| School Address, City, State _____ | | | |
| GED Test ____yes ____no | | | |
| List all colleges attended (including EMCC) | | | |
| Name and location of institution | Dates attended | Major or area of Study | Degree Awarded |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

* An official transcript from all educational institutions attended and/or GED results must be mailed to Admissions, EMCC
PO Box 100
Mayhew, Mississippi 39753

Have you ever been convicted of, pled no contest to, or are charges pending against you for a felony or misdemeanor in any state/ jurisdiction?

YES _____ NO _____

Have you ever attended nursing school in this or any other program?

Yes _____ NO _____ Please list all schools and dates attended. You must have a letter of good standing from your previous nursing school Director in order to be considered for this program. You are not eligible for consideration if you have had two unsuccessful attempts in any nursing program.

Successful completion of the nursing program does not guarantee eligibility to sit for the NCLEX exam or application for licensure. A Board of Nursing may, at its discretion, refuse to accept the licensure application of any person who has been convicted of a felony or misdemeanor or has charges pending on such issues.

I state that the foregoing statements in this application are true and accurate. I am aware that any false, misleading, or incomplete statements made on this application could be grounds for non-admission to, or later dismissal from, the nursing program.

Signed _____ Date _____

East Mississippi Community College does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities. The following person has been designated to handle inquiries regarding the non-discrimination policies:
Dr. Jackie Stennis, Vice President for Scooba Campus Davis Administration Building P.O. Box 158 Scooba, MS 39358 662-476-5000
jstennis@eastms.edu
Póngase en contacto con Dr. Jackie Stennis en 662-476-5000 para la traducción española.
East Mississippi Community College - www.eastms.edu © 2004 - 2009

